

CIPD Qualification Appeals Form

Please fill in the form electronically and submit via email to: qa@cipd.co.uk

If the form is not completed correctly it may delay your appeal application.

Section 1											
Candidate ULN							CIPD Membership (where applicable)				
Title:	Mr		Mrs		Miss		Ms		Dr		Other (specify):
First name							Last name				
Male			Female			Other		Prefer not to specify			
Address							Date of birth				
Town							County				
Tel							Postcode				
Email											
Centre Details											
Centre Name											
Centre Number											
Address											
Town											
County											
Postcode											
Tel											
Email											

Section 2	
Qualification Completed (please tick)	
Level 3	
CIPD Level 3 Award in Human Resources Essentials	
CIPD Level 3 Award In Learning and Development	
CIPD Level 3 Certificate in Human Resources Practice	
CIPD Level 3 Certificate in Learning and Development	
CIPD Level 3 Diploma in Human Resources Practice	
CIPD Level 3 Diploma in Learning and Development	
CIPD Level 3 Foundation Certificate in People Practice	

Level 5	
CIPD Level 5 Award In Human Resources	
CIPD Level 5 Award In Learning and Development	
CIPD Level 5 Certificate In Human Resource Management	
CIPD Level 5 Certificate in Learning and Development	
CIPD Level 5 Diploma In Applied Human Resources	
CIPD Level 5 Diploma In Human Resource Management	
CIPD Level 5 Diploma in Learning and Development	
CIPD Level 5 Associate Diploma in People Management	
CIPD Level 5 Associate Diploma in Organisational Learning and Development	
Level 7	
CIPD Level 7 Award in Human Resources	
CIPD Level 7 Certificate in Human Resources	
CIPD Level 7 Diploma in Human Resource Development	
CIPD Level 7 Diploma in Human Resource Management	
CIPD Level 7 Advanced Diploma in Strategic People Management	
CIPD Level 7 Advanced Diploma in Learning and Development	
Details of Assessment	
Unit Title	
Unit Code	
Date of submission	
Grade	

Section 3	
Appeal to review (please tick)	
The results of assessments for CIPD qualifications where the CIPD did not properly, fairly or consistently follow procedures.	
The conduct of assessments for CIPD qualifications.	
Decisions about Reasonable Adjustments and Special Consideration relating to candidates registered on CIPD awarded qualifications.	
Decisions relating to any action taken against a centre or candidate following an investigation into malpractice or maladministration.	
Detailed statement of the grounds for the appeal	

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Documentary evidence to support the appeal

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Signature	
Date	